

Wakefield Forest ES - PTA Meeting Minutes
7:30pm May 10th, 2011 WFES Conference Room

I. Call to Order. 7:35.

- a. Rob Mitchell from Claire's Gourmet man presented a fundraiser presentation, including samples. They don't do wrapping paper anymore; they only do food – pizza, breads, cakes, & cookie dough, etc. They provide brochures, bundle brochures for us. They do online orders also. Run sale for 2-3 weeks – with a full week lag time. Two week later delivery. Not a percentage profit to school – varies by product, cookie dough percentage approx 40%, overall average 35%. Raquel Bishop will review for next year.

II. Secretary Report – Ellen Rolen

- a. No meeting last month. No minutes to approve.
- b. Present for Ms. Foley
 - a. Diana Maggi doing some “research” for gift ideas.
 - b. Reception Jun 2nd (band concert) in Library
 - i. PTA to “help” with some custodial issues

III. President's Report – Alison Wright

- a. Add FundsOn for summer and next year?
 - a. On-line fundraiser – similar to Groupon.
 - b. We could start now and raise money thru summer.
 - c. No upfront costs
 - d. People are given a link to sign-up to
 - e. Alison to start it up and send to the board to “try it out” before sending it to the school
- b. New emails next year to be able to “link” to items
- c. Kindergarten orientation, dates, who can give tours, who can help
 - a. Vicki, Adrienne, and Ellen have volunteered so far
 - b. Sarah Escalera will set up punch and cookies
 - c. Spirit Wear will be for sale
- d. Movie night, ready?
 - a. Karla Eggert, POC, needs more help!
- e. May 25 – Wednesday - Chick Fil-A fundraiser night
- f. Volunteer list for next year, who stays/goes?
 - a. Put open slots on Website, listing past chairs
 - b. Need a Treasurer and Secretary for board next year

IV. Principal's Report - Sheri D'Amato.

- a. Full-Day Kindergarten at WFES is very possible, but the FCPS school budget still needs to be passed. Not officially passed. Decision should be made 26 May.
- b. WFES is closed to “outside student assignments” for next year
- c. 6th Grade Car Wash on Sunday
- d. Boundary information meeting on 18th
 - a. Encourage people to attend meetings
 - b. Waiting for the boundary options to be published
- e. May day huge success
- f. May 27th Friday is early release before Memorial Day – 2 hours early

- g. AAP decisions are coming in, and lottery screening on-going
- h. Band Concert
- i. International concert by 3rd grade coming Up
- j. Nicole Sharabi had a baby girl
- k. Ms. Roberts had to take early maternity
- l. Heather Vogt is due early June
- m. Mr. Lamb, bldg supervisor, having some health issues and will be out for several months so we have some shortages on custodial help – plan out needed custodial help as far out as possible
- n. Clinic help cannot be filled until August. We have been getting coverage but cannot get someone permanent until next year. If we have someone interested in the position for next year should talk to Sheri – training will be provided. You only work during school hours.
- o. Parents should not sign any contracts that obligate WFES PTA to long-term contracts or for large sums of money. PTA board need to sign off on such things.

V. Assistant Principal’s Report - Sharyn Prindle.

- a. SOL testing!

VI. Faculty Representative’s Report - Diana Maggi

- a. Big Thank you for Teacher Appreciation Week! Specialists were also very thankful for being included.

VII. Treasurer’s Report - Vicki Hurlebus

- b. Budget passed around.
- c. Auction: \$37,423 net profit. All time record. Still a few minor bills outstanding. March 3rd booked at NOVA for next year.
- d. Restaurant nights have been very successful this year.
- e. Total revenue last year \$54,000 – this year, already at \$72,500 and not done yet.

VIII. Committee Reports -

a. Fundraising – Raquel Bishop & Janice Viola

- 1. “Running with the Stars” is a program for next year. After-school, co-ed running program, looking at Tuesday and Thursdays. Raquel Bishop will “coach”. Number of participants is based on number of coaches – specifics TBD. Cost is approx \$125 for 12 weeks. 5K run in December. Inclement weather issues to be worked out. Grades 1 – 6th. Coaches get reduced rates for their children.
- 2. School supply sale. On going. Same company, but “Brand Name” products this year so quality should be higher. Prices range from \$28 - \$51. Need to have a flyer at Kindergarten orientation for parents. Can we do late orders? Order for new families?
- 3. Survey monkey – Janice is rolling out a survey this out by month's end to gain feedback from WFES families on fundraising and other efforts at school. There will be a minimum cost of approximately \$60.
- 4. Claire’s Gourmet man here for a presentation, including samples. They don’t do wrapping paper anymore, they only do food – pizza, breads, cakes, & cookie dough. They provide brochures, bundle brochures for us. They do online orders also. Run sale for 2-3 weeks – with a full week lag time. Two week later delivery. 40% profit to school.
- 5. Betsy Gross taking over fundraiser chair for next year

6. Peel away fundraiser - are we still doing it? Put it on the agenda for next year. Possibly to sell at Open-House next year. Open House next year is Thursday, Sept 1st.

b. Academic – Christa Gormley.

1. We need new people to do cultural events this year. It is highly recommended that two “friends” do it together as it involves some decision-making early in the year and then not too much work afterwards.

c. Legislative – Courtney Collins.

1. The School Board has stated that the "boundary options" will be posted at fcps.edu by this Thursday if people want to keep it on their radar to take a look at the additional proposals put forth.

d. Volunteer Services – Adrienne Gonzales. NSTR.

IX. Adjournment. Last PTA June meeting will be at Alison Wright’s house on normal Tuesday. Meeting adjourned at 9:35.

X. Follow-up Vote: The slate of new officers for the 2011-2012 school year PTA board was presented at the Boundary Study meeting at WFES cafeteria on May 18th. A vote was called and the new officers were elected unanimously.