

Wakefield Forest ES - PTA Meeting Minutes
7:30pm Nov 9, 2010 WFES Library

- I. **Call to Order.** The meeting was called to order at 7:55 following a presentation by Jennifer McGary and Kim Wright on the Annandale Regional Planning Study whose mission is to explore possible options to alleviate overcrowding of Annandale HS and Poe MS & review boundary options for a new Lacey ES. More information on the topic can be found at the Annandale Regional Planning Study Website which is linked from the FCPS homepage or at <http://www.fcps.edu/fts/planning/annandalestudy/index.htm>. Questions and comments can be sent to Annandalestudy@yahoo.com.

- II. **Secretary Report – Ellen Rolen**
 - a. The October minutes were approved as written.
 - b. TWIG article due dates have been changed to COB of the first Friday of each month. This will be reflected on the PTA Calendar.

- III. **President’s Report – Alison Wright**
 - a. **Twig Review.** Draft was out.
 - b. **Directory Status.** It is 90% finished, will be going to Julia Ruskin soon.
 - c. **Used clothing donations to Braddock ES used-clothing boutique.** We had a request from a neighborhood parent regarding donating to Braddock ES used-clothing boutique. Alison will talk to Julia Ruskin for a SCA drive.
 - d. **Teacher Appreciation Week Room Parent Questions** – same events for the entire school? Room Parent Organizer Brittney Albert asked if we could do the same events on the same day across the school. The Board voted NO overall as grade levels teachers have different needs, but that the room parents of the same grade level should coordinate.
 - e. **Problems getting volunteers.** We need to ask for volunteers for specific programs. The call should go out in the TWIG asking for specific jobs. Each Chairperson needs to find a replacement for themselves.

- IV. **Principal’s Report - Sheri D’Amato.**
 - a. Nicole Sharabi is pregnant and due in April. Congratulations!
 - b. Mr. Cuong Lam is the new Building Supervisor after Mr. D’s retirement. He is a good fit for our school. We are lucky to have him.
 - c. The Staff had a “Lock-in” on Nov 5th. It led to good “staff development” despite a few “injuries” during some of the “development activities.”
 - d. Progress Reports are going out Thursday, Nov 11th.
 - e. New Special Education Teacher Susan Ely will start on Nov 17th.
 - f. Jingle Jog & Working On Life Fitness (WOLF) flyer is going home in the next Thursday folder. A track is possible in 2 years. Sheri is looking for anyone experienced in writing Grants to help out.
 - g. Marlee Walk will be merged into the Jingle Jog in 2011/2012 school year.
 - h. Staff Development Days Round 2 are starting up. PTA funds pay for substitute teachers to allow teams to plan curriculum.
 - i. Turkey Trot is scheduled for Nov 16th, rain date Nov 23rd.
 - j. Typing program change. In the past, WFES has done the “Type to Learn” program in 4th Grade. This is going to be changed to required summer typing

between 3rd and 4th grade, and 4th and 5th grade. Parents must sign off that the work was done. If it is not done, the program will be a required elective the following year.

- k. Web-based Directory? At least one Fairfax county elementary school uses a web-based school directory. Do we want to go paperless next year or in the future? Alison will look into it.

V. Assistant Principal's Report - Sharyn Prindle.

- a. Dec 1st is FLE meeting for 5th and 6th grade parents
- b. Picture Make-up day is Dec 8th

VI. Faculty Representative's Report - Diana Maggi

- a. 2nd Grade team in attendance
- b. Continuing Thanks to the PTA for all our support
- c. Thank you for helping at the Book Fair

VII. Treasurer's Report - Vicki Hurlebus

- a. Almost half-way to yearly budget
- b. Donations are way up
- c. Sally Foster is coming up about \$4,500 short which is not surprising based on the changes they made to the program. The exact numbers are not final as internet sales are still coming in. We are hopeful that the donations, bulb sales, and Cookie Dough sales will make up the difference

VIII. Committee Reports -

a. Fundraising – Raquel Bishop & Janice Viola

- 1. **Auction update** – Carey Granis and Aly Casey have agreed to chair the auction! All auction committees have people in them and are up and running. We need to buy a new software program for the auction this year.
- 2. **Bulb Sales** – Fall bulb sale made \$1,185 profit which was a great last-minute, easy fund raising program. Janet Viola ran the program with help from Betsy Gross. We will also do a spring bulb sale. Very easy program. Straight 50% profit margin.
- 3. **Vendor Night** - Schedule for Nov 11th. We have 25 tables sold.
- 4. **Cookie Dough** – Flyer is out. Orders are due back on Monday, Nov 22nd. Orders will be delivered on Dec 8th. The Girl Scouts have the cafeteria. We need to ask them to share.
- 5. **Bingo Night.** No report
- 6. **November Fundraising** – Flyers are going out for Red, Hot, & Blue restaurant Nights Nov 14, 15 and 16 and Five Below fundraiser December 2-9

b. Academic – Christa Gormley.

- 1. Girls on the Run 5K Dec 4th
- 2. Spelling Bee Feb 15th
- 3. Jump Rope Club will be not be broken into two age groups this year.

c. Legislative – Courtney Collins. See information in section I. Call to Order regarding the Annandale Regional Planning Study.

d. Volunteer Services – Adrienne Gonzales.

- 1. School-wide parents will be used to help disseminate information thru Adrienne.
- 2. Popcorn volunteers are needed.

IX. Adjournment. Meeting adjourned at 9:30pm.